

United States Army Japan Merit Promotion and Placement Vacancy

空席広報番号/Announcement No.

MLC(K)24-239-01

雇用の種類/Employment Type

MLC 常用/ MLC Permanent Employee

募集人数/Number of Recruitment

1

募集範囲/Area of Consideration

☒ 全て/All

☐ 通勤圏内（片道 2 時間）在住の方全て/All, within the Commuting Distance (2hrs/Way)

☐ 現 MLC/IHA 従業員/Current MLC/IHA employees

☐ 現 MLC/IHA 従業員で通勤圏内（片道 2 時間）在住の方 / Current MLC/IHA employees within the Commuting Distance (2hrs/Way)

☐ 下記部隊内従業員/Current MLC/IHA Employees within

職種名・職種番号・基本給表・等級/Job Title, Job Number, BWT, Grade

Ammunition Inspector, #13, BWT 1-5

下記重要事項を参照 / Please see Important Notes

基本給/ Basic Wage

BWT 1-5 : ¥265,300 ~

施設名/Location

川上弾薬庫(広島) / Kawakami Ammo Depot

部隊名/Organization

Surveillance Division, 10th Support Group Ammunition Depot, USARJ

勤務時間/Work Schedule

週 40 時間制/Hours Per Week (0800 ~ 1645, Recess: 1200 ~ 1245)

☒ 月/M ☒ 火/Tu ☒ 水/W ☒ 木/Th ☒ 金/F ☐ 土/Sa ☐ 日/Su

☐ 変則勤務/Irregular Shift Work

募集期間/Opening Period

23 Apr 25 – Open Until Filled (1st Cut-off: 7 May 25, thereafter every Wednesday)

履歴書は締切日の午後 3 時必着/ Resume Must arrive by 1500 on the cut-off date

重要事項/Important notes

- 資格・経験により下の等級(BWT 1-4 : ¥230,000 ~)からの採用あり。本紙「要求される雇用条件」参照のこと / Selection may be made at a lower grade (BWT 1-4 : ¥230,000 ~) depending on the qualification of the applicant. See “**REQUIRED CONDITIONS OF EMPLOYMENT**” in this announcement.**
- 移転費用は支給されません。Transfer expenses is NOT authorized.

各種待遇等/Benefits & Allowances.

地域手当/Area Allowance: 基本給の 3%(3% of Basic Wage)

住宅手当/Housing Allowance: 月額最高 28,000 円(28,000yen/month (max.))

通勤手当/Communting Allowance: 月額最高 55,000 円(55,000yen/month (max.))

扶養手当/Family Allowance: (月額)配偶者 3,000 円, 子 11,500 円(Spouse 3,000yen, Child 11,500yen/month)

その他 夏季・年末手当等 (Summer and year-end allowances, etc.)

年次休暇/Annual Leave: 年 20 日(20 days/year)

社会保険年金完備、マイカー通勤可(Social insurance and pension plan fully covered, car commuting allowed)

年齢/Age

18 歳～60 歳、定年年齢を上限 Ages 18 to 60, Up to the advanced age of 61

職務内容 / Duties:

1. Conducts periodic, special, receipt, damage in transit and verification surveillance inspections, and assists Field Foreman and/or Quality Assurance Specialist Ammunition Surveillance (QASAS) with special tests, inspections, or investigations on all types of ammunition, ammunition components, and materials or explosives with the aid of applicable Standing Operating Procedures (SOPs), Ordnance Drawings, and Military Specifications or direction by QASAS. 45%
 2. Inspects the vehicles, barges, inter-modal containers carrying incoming and outgoing shipments of ammunition, ammunition components, materials, and explosives, for presence of sabotage devices; propriety of closure, staying, and loading methods; condition and serviceability of contents; and compliance with existing safety regulations and instructions governing same. Inspects dunnage used and methods of storage of ammunition for compliance with specifications, drawings, and safety requirements. Operates GOV vehicle to perform area inspections, and all other required ammo related inspections in and around at all depots. 25%
 3. Prepares records of all observations, inspections, investigations, and tests for review by Quality Assurance Specialist Ammunition Surveillance (QASAS) through the Field Foreman. 20%
 4. After consulting with QASAS or Field Foreman, furnishes technical advice to installation's operating organizations regarding facilities and methods used in connection with storage, handling, shipping, receiving, assembling, preserving, reconditioning, renovating, salvaging, ammunition for compliance with existing safety regulations (in accordance with applicable provisions of DOD 6055.9 STD, DA Pamphlet 385-64 and AR 385-10). Recommends correction for violations noted and submits report of conditions to the Surveillance Branch Chief. 10%
- Performs other duties as assigned.

最低必要応募資格基準 / Minimum Qualification Standards (MQS) Requirement:

BWT 1-4

Must have at least one (1) year of general work experience** OR Completion of two (2) year junior college/university or technical or business school**.

BWT 1-5

Must have at least one (1) year of specialized experience* equivalent to BWT 1-4 OR four (4) academic years above high school leading to a bachelor's degree** OR Completion of four (4) year college/university**.

*The specialized experience means the experience that equipped the applicant with the particular knowledge, skills and abilities (KSAs) to successfully perform the duties of the position, and that is typically in or related to the duties of the position to be filled.

****When substituting education for special experience, a tentative graduation letter and transcript, or a certificate of graduation/diploma and transcript must be submitted together with application. Failure to submit required documentation may result in non-consideration for this position.**

要求される英語力レベル / Required Language Proficiency Level (LPL):

BWT 1-4

Language Proficiency Level 2: Average proficiency

BWT 1-5

Language Proficiency Level 3: Fluent proficiency

* 職務に必要とされる英語力レベルについての詳細はホームページ上を参照ください。
Please see our website for detail information on the required LPL.

要求されるライセンス・修了証書・証明書 / Required Licenses and Certificates:

BWT 1-4/1-5:

Must have a valid Japanese ordinary driver's license. (Limitation to Automatic Transmission is acceptable)

要求される雇用条件 / Required Condition of Employment:

BWT 1-4/1-5:

1. Must be physically fit to perform the duties above.
2. Must be able to work overtime and go TDY.
3. Must successfully complete all ammunition trainings required to perform assigned duties.
4. Must be available to lift up and move 45 lb load without equipment or tools.
5. **Japanese ordinary driver's license holders after 12 March 2017 must obtain semi-medium-sized driver's license within one year of employment.**
6. Must be able to obtain/maintain military motor vehicle operator's license.
7. Must be able to work at high places. (about 5 m above ground)
8. Must be able to work on ocean going vessels.
9. Applicants are subject to favorable completion of background checks and will be required to maintain a periodic favorable background checks. Applicants may be required to present a police clearance as necessary.
10. This position is designated Mission Essential. Incumbents required to perform critical duties regardless of weather conditions, emergency situations, or general dismissal authorizations.

*Selection may be made at a lower grade (Ammunition Inspector, #12, BWT 1-4) depending on the qualifications of the applicant. Incumbent may be non-competitively promoted upon supervisor's confirmation that the incumbent is performing at the next higher level. Promotion is not automatic but is contingent upon completion of all requirements to include training and/or qualifications/licenses, Time in Grade (TIG) and classification review.

タイムイングレード / Time in Grade (TIG):

BWT 1-4:

To be promoted, current MLC/IHA employee applicants must have completed at least 6 months in any USFJ permanent positions at the next lower grade (BWT 1-3) or equivalent position outside USFJ. The period served by any job title at the required BWT and grade as well as the period served as Temporary Promotion at the required BWT and grade or Detail at the position of record could be credited. The application must demonstrate the TIG requirement being met.

BWT 1-5:

To be promoted, current MLC/IHA employee applicants must have completed at least 12 months in any USFJ permanent positions at the next lower grade (BWT 1-4) or equivalent position outside USFJ. The period served by any job title at the required BWT and grade as well as the period served as Temporary Promotion at the required BWT and grade or Detail at the position of record could be credited. The application must demonstrate the TIG requirement being met.

応募時に提出するもの/ Documents Required to Apply (Applications and Other Documents)

申請用紙 / Applications :

1. (1) 履歴書/USFJ FORM 196aEJ (2) 職務経歴書 / Resume of Work Experience

申請用紙の記入言語 / Language to complete applications :

英語/ English

必要添付書類 / Required attachments :

- ☒ 英語力の証明書のコピー (ALCPT、TOEIC L&R®、TOEFL®、CASEC、英検のいずれか) /Copy of English certificate (ALCPT, TOEIC L&R®, TOEFL®, CASEC or EIKEN)
- ☒ 日本の運転免許証のコピー/Copy of Japanese driver's license
- ☒ 最高学歴の卒業証明書のコピー/Copy of diploma of highest education completed. 最低必要応募資格基準の注釈(**)をご覧ください / Please see the note (**) under MQS requirement
- ☒ その他/Other Please attach copy of the required license and certificate. / 必要資格・証明書の写しを添付してください。
- ☒ 外国籍で永住権をお持ちの方は在留カードまたは特別永住者証明書のコピー（両面）を添付のこと/For those who have a permanent residency of Japan must attach a copy of Resident Card or Special Permanent Resident Certificate (both sides).

採用までに提出するもの/ Additional Documents Required Before Hiring

- ☒ 最高学歴の卒業証明書の写し/Copy of diploma of highest education completed

応募方法/To Apply

- 上記の書類を締切日までに担当の人事課まで郵送もしくはEメールで送信してください。締切日の午後3時必着。提出された応募書類は返却いたしません。 Mail/E-mail the application to the office shown in the bottom of this form along with necessary documents specified above. Application must be received no later than 1500 on the closing date. All submitted documents will not be returned.
- その他、応募時の注意事項についてはウェブサイト(<https://www.usarj.army.mil/gojjobs/>)をご参照ください/Please refer to the website (<https://www.usarj.army.mil/gojjobs/>) for other notes for application.

選考状況について/Selection Status

- 選考状況については、ウェブサイト上の「選考状況」をご確認ください(<https://www.usarj.army.mil/gojjobs/>)/To confirm your selection status, please refer to the website(<https://www.usarj.army.mil/gojjobs/>), "Selection Status"
- 電話、電子メール等でのお問い合わせはご遠慮ください/Please refrain from contact by phone and/or email

提出先/ Submit To

Email*: usarmy.zama.usarpac.mbx.usarj-g1-ln-application@army.mil

*Eメールに履歴書等必要書類を添付して応募する場合は、メールの件名に空席広報番号 (MLC(K)24-239-01) を入力してください。 /Please include Announcement Number (MLC(K)24-239-01) in the subject line when applying by e-mail.

郵送 〒737-0027 広島県呉市昭和町5-3
在日米陸軍 日本人事務所 呉事務所 MLC(K)24-239-01

Address: 5-3 Showa-cho, Kure-shi, Hiroshima 737-0027
JESO Kure Sub-Office, G-1, USARJ MLC(K)24-239-01